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SUPPORT OFFICERS' Meeting

30 July 1964

DD/S Conference Room

1. Those present:

[Redacted]

2. Exercise High Heels No. 3, a Joint Chiefs of Staff world-wide exercise, is being held from the 28th of September. Each Deputy Director is being asked to provide four officers for their time 21 - 28 September in the conduction of the exercise.
3. The Director hopes to have Chairman Jensen of the House Arm Services Division visit the Agency sometime in the near future. No date has been set, but they are aiming for early August. There is also some talk of inviting the President to visit the building.
4. The Executive Director has Act Memorandum No. A-410 dealing with reductions in all duty strength levels. Specifically, the memo outlines four ways wherein reductions can be accomplished; namely,
  - (a) Military Personnel
  - (b) Retirement
  - (c) Individuals of Standard Performance
  - (d) Individuals with Surplus Skills
5. The Pay Bill went to conference today.
6. [Redacted] of the Office of General Counsel has relinquished his position as "Most Eligible Bachelor" to [Redacted] was married last Saturday.
7. [Redacted] introduced [Redacted], Chief Operational Services who discussed with the group the problem of regulation processing. [Redacted] said he was astounded at the volume of new regulations and regulation amendments that are being processed, and he requested that Support personnel take a hard look at proposed regulations to insure that they are really necessary and that they say what they have to say with a minimum of verbage. He asked the group further opinions as to whether or not it would be feasible to save up new proposals and amendments and have a periodic regulation review date at which these many changes could be treated. [Redacted] was the consensus of the group that this would not work and that to have a huge package of new regulations and amendments to send on to a Headquarters office [Redacted] at one time would merely result in the package being filed without being read.

25 YEAR RE-REVIEW

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- 25X1
8. [redacted] Personnel Officer, discussed the most recent personnel cut which has been imposed on the DDP for the fiscal year beginning 1 July 1964. Basically, the DDP will have to reduce its strength by [redacted] people in the course of the fiscal year. Officer attrition is predicted to take [redacted] while another [redacted] will be transferred from the DDP to the JOT Program. Thus, the net reduction that must be effected is [redacted]. It is planned that the majority of the reduction will be accomplished through the elimination of the development complement.
- 25X1
- 25X1
- 25X1
9. The DDP has announced the appointment of [redacted] as his Special Assistant for Non\_Staff personnel matters.

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